

HOW TO MIGRATE YOUR COURSE CONTENT TO LEARN2023

HOW TO:

- A. Backup and Download your existing <https://learn2022.ukzn.ac.za/> course content, and then,
- B. Upload and Restore the course backup to <https://learn2023.ukzn.ac.za/>

PLEASE NOTE:

- You will need to be a **Teacher** in both Learn sites' courses before proceeding.
- Go to <https://moodlecourseteacher.ukzn.ac.za> to add yourself as a teacher to the module.
- Your selection will only reflect in Learn2023 after 1 am the next morning.



A. BACKUP & DOWNLOAD

1. Enter your old course on <https://learn2022.ukzn.ac.za/> and scroll down to **backup** in the Administration block. Click on Backup

⚙ Administration

▾ Course administration

⚙ Edit settings

✎ Turn editing on

⚙ Course completion

> Users

⌵ Filters

> Reports

⚙ Gradebook setup

> Badges

📄 Backup

↕ Restore

↕ Import

📄 Copy course

← Reset

> Question bank

⚙ Published as LTI tools

2. You will need to select **Include Activity and Resources**, **Include Files**, and **Include question bank**.

If you are using **HP5**, you need to check **Include Content Bank Content**

Then click **Next**

1. Initial settings ▶ 2. Schema settings ▶ 3. Confirmation and review ▶ 4. Perform backup ▶ 5. Complete

Backup settings

Include enrolled users

- IMS Common Cartridge 1.1
- X 
- Anonymize user information
- Include user role assignments
- Include activities and resources
- Include blocks
- Include files
- Include filters
- Include comments
- Include badges
- Include calendar events
- Include user completion details
- Include course logs
- Include grade history
- Include question bank
- Include groups and groupings
- Include custom fields
- Include content bank content

[Jump to final step](#) [Cancel](#) [Next](#)

3. Deselect **Announcements**, and **QPA Questionnaires**, then click **Next**

Select

All / None (Show type options)

<input checked="" type="checkbox"/> Site	User data	✘ 🔒
<input type="checkbox"/> Site announcements 🗨️	-	✘ 🔒
<input checked="" type="checkbox"/> HOW TO ADD YOURSELF AS A TEACHER ON LEARN2022 📄	-	✘ 🔒
<input checked="" type="checkbox"/> HOW TO ADD TEACHERS, NON-EDITING TEACHERS OR COURSE ADMINISTRATORS 📄	-	✘ 🔒
<input checked="" type="checkbox"/> HOW TO MIGRATE YOUR COURSE CONTENT TO LEARN2022 📄	-	✘ 🔒
<input checked="" type="checkbox"/> DEFAULT LAN PASSWORD FOR FIRST YEAR STUDENT/RETURNING STUDENTS 📄	-	✘ 🔒

<input checked="" type="checkbox"/> Site	User data	✘ 🔒
<input checked="" type="checkbox"/> Ideal Clinic Assessment 10% 8 August 🗨️	-	✘ 🔒

Previous Cancel **Next**

4. Confirm your backup settings and scroll to the bottom, and Click **Perform the backup**. Wait for the backup to complete, then click **Continue**

1. Initial settings ▶ 2. Schema settings ▶ 3. Confirmation and review ▶ 4. Perform backup ▶ 5. Complete

Filename

Filename

Backup settings

IMS Common Cartridge 1.1	✘
Include enrolled users	✘ 🔒
Anonymize user information	✘ 🔒
Include user role assignments	✘ 🔒
Include activities and resources	✔
Include blocks	✘
Include files	✔

1. Initial settings ▶ 2. Schema settings ▶ 3. Confirmation and review ▶ 4. Perform backup ▶ 5. Complete

The backup file was successfully created.

5. Download the just-created backup in the **User private backup area**

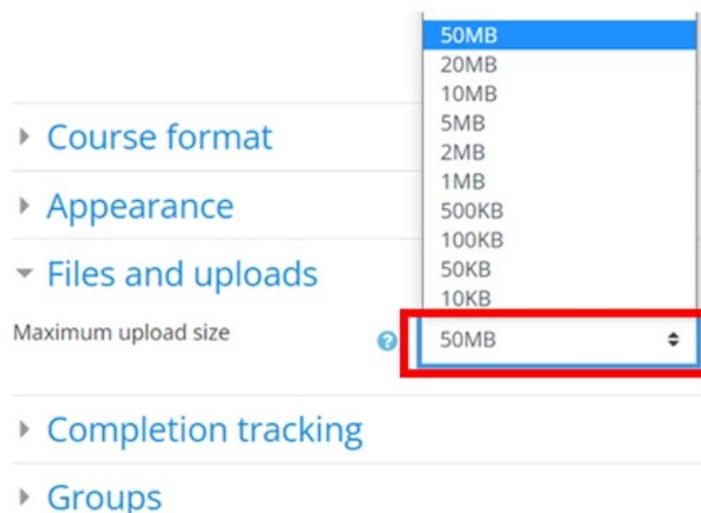
Manage backup files

User private backup area [↗](#)

Filename	Time	Size	Download	Restore
backup-moodle2-course-61-kritc-20221205-1034-nu.mbz	Monday, 5 December 2022, 10:37 AM	5.4MB	Download	Restore

B. UPLOAD & RESTORE

6. Login to <https://learn2023.ukzn.ac.za/> and enter your course
7. The course default file upload limit is 50MB. If your backup is larger you need to edit your Course **settings from the files and Uploads tab.**
8. Scroll down to **File and uploads** and increase the Maximum upload size, then **Save**



9. Scroll down to the **Administration** block and click on **Restore**

⚙ Administration

▾ Course administration

⚙ Edit settings

✎ Turn editing on

⚙ Course completion

> Users

⌵ Filters

> Reports

⚙ Gradebook setup

> Badges

📁 Backup

↕ Restore

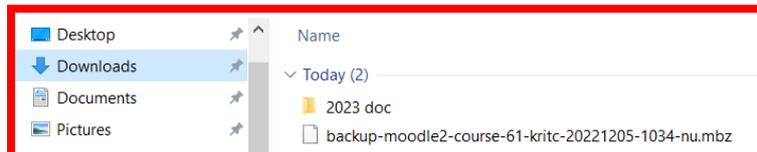
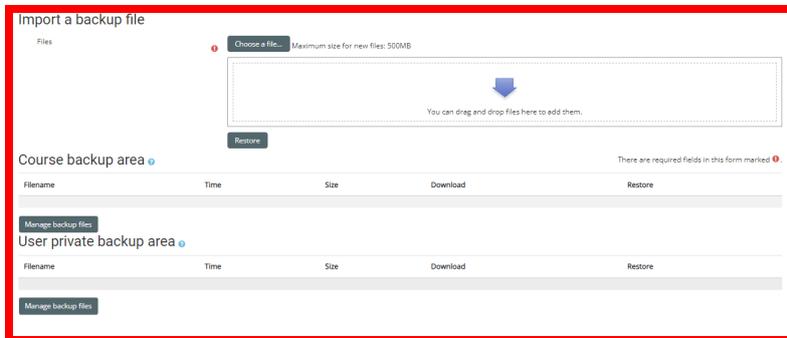
↕ Import

📄 Copy course

← Reset

> Question bank

10. On your computer, open Windows Explorer and locate your recently downloaded backup file. Drag and drop your backup file into the new course restore area.



11. Once uploaded, click on **Restore**.

Import a backup file

Files

Choose a file... Maximum size for new files: 500MB

You can drag and drop files here to add them.

Restore

Course backup area

There are required fields in this form marked *

12. Scroll to the bottom of the page and click **Continue**

1. Confirm ▶ 2. Destination ▶ 3. Settings ▶ 4. Schema ▶ 5. Review ▶ 6. Process ▶ 7. Complete

Backup details

Type	Course
Format	Moodle 2
Mode	General
Date taken	Monday, 5 December 2022, 10:37 AM
Moodle version	3.9.18+ (Build: 20221125) [2020061518.01]
Backup version	3.9 [2020061500]
URL of backup	https://learn2022.ukzn.ac.za [d5c0366b988573bc846ead379a55f8e7]

Continue

13. Leave the default Merge the backup into this course and click **Continue**

Restore into this course

Merge the backup course into this course

Delete the contents of this course and then restore

Continue

14. Click **Next**



15. Leave Overwrite course configuration set to *No*, scroll, and click **Next**

1. Confirm ▶ 2. Destination ▶ 3. Settings ▶ 4. **Schema** ▶ 5. Review ▶ 6. Process ▶ 7. Complete

Course settings

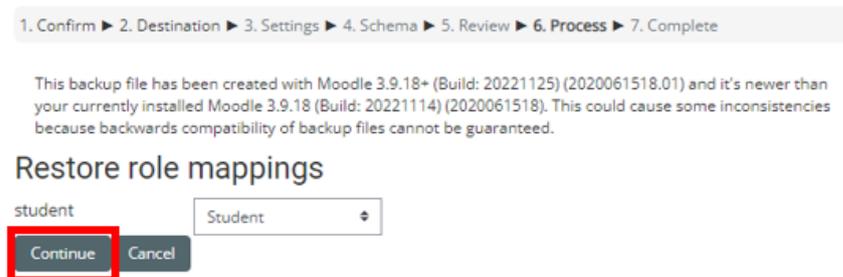
Overwrite course configuration	<input type="text" value="No"/>	Course name	<input checked="" type="checkbox"/> Overwrite <input type="text" value="Kri Test Course"/>
		Course short name	<input checked="" type="checkbox"/> Overwrite <input type="text" value="KRI TC"/>

Next

16. Scroll down and Click **Perform Restore**



17. Click **Continue**



Wait for the restore to complete. The following screen will be displayed. Click Continue



Congratulations! You have successfully migrated your content to Learn2023